

W.L. ROENIGK INC.

798 EKASTOWN ROAD

SARVER, PA 16055

PHONE: 724-353-1515 FAX: 724-353-2807

When calling about this Charter, use this number:

**If you have not received a number in this box from us, please note that your charter has not been booked

CHARTER REQUISITION VEHICLE RENTAL ORDER DATE: _____

GROUP OR SCHOOL NAME: _____

BILLING ADDRESS: _____

PHONE: _____ EMAIL: _____

ORDER INFORMATION:

ORDERED BY:	FAX #:
DATE OF TRIP:	DAY OF WEEK:
TEAM OR ACTIVITY:	# OF STUDENTS: # OF ADULTS:

VEHICLE REQUESTED:	#84 - <input type="checkbox"/> - 56 passengers	#30 - <input type="checkbox"/> - 20 passengers	#10 - <input type="checkbox"/> - 9 pass. van
	#72 - <input type="checkbox"/> - 48 passengers	#24 - <input type="checkbox"/> - 16 passengers	#1 - <input type="checkbox"/> - wheelchair van

#84 is an additional charge and are limited in quantity.

PICK UP LOCATION: _____

DOOR #/ENTRANCE: _____ DEPARTURE FROM ORIGIN: _____

DESTINATION: _____

TIME LEAVING DESTINATION: _____ TIME RETURNING TO ORIGIN: _____

PRICING INFORMATION:

PRICE QUOTED: _____ UP TO _____ HOURS OVERTIME PRICE PER HOUR: \$ _____

School charters leaving before the in-district AM drop off time or not returning for in-district dismissal times will be charged an additional \$75.00 per vehicle.

If there are issues with charging the credit card on file, the booking party will be responsible for any and all additional fees.

Charters not canceled at least 2 hours prior to departure time are subject to a \$75.00 cancellation fee.

Non-Contracted School Charters:

Pricing based on hours includes an estimated time for a pre- & post- trip inspection of each vehicle, as well as travel time to and from the garage.

All trips must be paid via Credit Card one business day before the trip is scheduled.

Additional charges for overtime, cleaning, damages, etc., will be charged to the Credit Card on file after the trip.

By signing below, I acknowledge and accept all of the charges listed on this charter requisition form.

Signature

Date

VEHICLE RENTAL	
ENDING MILEAGE:	STARTING MILEAGE:
TOTAL MILES:	NO. of DAYS: _____ @ _____ = _____
TOTAL MILES: _____ @ _____ = _____	TOTAL CHARGES: \$ _____